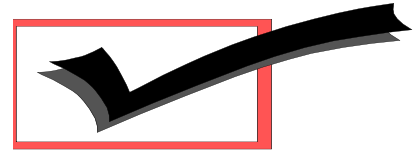


BALLOT ACCESS CHECKLIST FOR 2020 MUNICIPAL CANDIDATES



Each of the following forms must be completed and filed on time by candidates for municipal office in order for the candidate's name to be placed on the ballot at the **February 18, 2020 Spring Primary** and the **April 7, 2020 Spring Election**.

In the City of Milwaukee, the filing officer is the City of Milwaukee Election Commission.

☐ **Complete and submit a Campaign Registration Statement (Form CF-1)** to the City of Milwaukee Election Commission no later than **5pm on Tuesday, January 7, 2020**. If the form is faxed or emailed, the original document must follow, postmarked no later than January 7, 2020. Wis. Stat. §§ 8.10(5), 8.03(2), Wis. Admin. Code EL § 6.04).

➤ New candidates

File a campaign registration statement before funds are collected or spent or before submitting nomination papers. Wis. Stat. §§ 11.0202(1)(a), 11.0202(2)(a).

➤ Continuing candidates

Amend your current registration, including the office sought and the new primary and election dates before submitting nomination papers. Wis. Stat. §§ 11.0202(1)(a), 11.0202(2)(a).

☐ **Complete and submit a Declaration of Candidacy (Form EL-162)** to the City of Milwaukee Election Commission no later than **5pm on Tuesday, January 7, 2020**. If the form is faxed or emailed, the original document must follow, postmarked no later than January 7, 2020. Wis. Stat. §§ 8.10(5), 8.21, 8.30(4) Wis. Admin. Code EL § 6.04.

☐ **Circulate and Submit Nomination Papers for Nonpartisan Office (Form EL-169)** to the City of Milwaukee Election Commission no later than **5pm on Tuesday, January 7, 2020**. Only original nomination papers (no photocopies, faxes, or emailed documents) will be accepted. Nomination papers may not be circulated before December 1, 2019. Wis. Stat. §§ 8.10(2), Wis. Admin. Code EL § 6.04(2).

The number of signatures required on nomination papers is as follows:

Aldermanic District Seats	200 – 400
Citywide Offices	1,500 – 3,000

☐ **Complete and submit a Statement of Economic Interests Form** to the City of Milwaukee Election Commission, no later than **4:30pm on Friday, January 10, 2020**, or the candidate's name will not be placed on the ballot. The 2019 Statement of Economic Interests form and instructions will be available after 12/1/2019 on the Election Commission's website or in the office. City of Milwaukee Code of Ethics Chapter 303-11-4

A candidate's name will not be placed on the ballot if all forms, CF-1, EL-162, SEI, and a sufficient number of valid nomination signatures are not submitted by the designated due dates.